

Town of Menomonie
Monthly Meeting
Tuesday, October 8th, 2024, 6:00pm

All Present: Kent Jackson, Brian Johnson, Scott Barnhart, Nancy Ponto and Charisse Sutliff

Kent called the Regular Board Meeting to order at 6:00 pm

Minutes

- Minutes from the regular board meeting September 17th, 2024, were reviewed. Scott made a motion to approve the minutes. Brian 2nd Carried.

Public

- None

Driveway Permit Request

- Kent received a permit request from Dylan Olson for a property in Woodland Terrace. E4570 479th Ave. They would like a 2nd driveway to a shed. No culverts needed. Site of Vision was good.
- Scott made a motion to approve the permit, Brian 2nd Carried.

Employee Report

- Jeff Sand said they have been mowing, he should finish up on Thursday. Matt has been on the East side of Hwy 25; they need to go back through the South of the Township. Crops are coming off the field. Scott asked if Jeff has been seeing wild parsnip this year, but her has not seen a lot. Mowing has helped keep it down.
- The ditch work was completed on 490th.
- Jeff will be marking the ditch with diggers hotline for rework in the Idella Ridge property.
- Turkey Road is coming along good. Jeff and Matt check on it every Monday morning.
- Jeff requires one more load of patching material for the winter.
- 430th Street, the north end of the road needs patching, it is in rough shape.

Road Construction Update

- No change since last meeting. We need to get the final black top load in and then Kent will provide YTD expenses in November.

Collection Site Report

- New shed was delivered, they were very happy to get the upgrade.

Plan Commission Report

- Kent said they may have an October for a meeting that will be held on Oct 24th, 2024, at 7 pm.
- The Commission will be reviewing the zoning request for the old Dunn Co Collection Site.

Clerk Reports

- 320 Absentee Ballots have been sent out thus far. Preparations are in place for the November Election.
- In-Person Absentee Voting opens Oct 22nd these times will be set by appointment as needed.

Board Reports

- Nancy noted that she has been contacted by the DC Treasurer already starting prep of tax bills. She will be ordering the dump site labels; we picked green for the color of this year's labels.
- Kent reported Rudiger Road Bridge on or ahead of schedule. Done end of October to Early November.
- Turkey Road 330th Street is done with 1st lift Mid November 2nd lift June 2025
- Bills will come for this year.
- Final Bill after 2nd lift.
- Grant materials once submitted will get payment within a couple of months.
- Shared Revenue of 206k will be here end of November so we need the line of credit to cover. ARPA monies are gone. 2019 before ARPA we had a line of ARPA we had a line of credit.
 - Extra Expenses not budgeted other than contingency fund 15K
 - Cedar Corp YTD for Turkey Road \$34,800
 - Septic Tank \$6900
 - Shop Heater \$4500
- We just got another 30k bill for the Bridge, so the line of credit will help with getting these paid on time.
- The WTA banquet is Wed, Oct 23rd. Brian, Kent, Nancy and Charisse will be attending.

Approve of 1st Payment to Albrightson Excavating

- Cedar Corporation has reviewed Application for Payment No. 1 from Albrightson Excavating for construction completed to date on 330th Street Reconstruction project for the requested amount of \$94838.74.
- Kevin Oium at Cedar Corp. has reviewed the submitted quantities and finds them to be accurate. The Town should withhold a 5.0% retainage.
- Motion to pay \$94838.74 with a 5% retainage. Scott made a motion to approve. Brian 2nd Carried

Rural Fire District Update

- Brian stated that at the meeting some townships were apprehensive to sign the memorandum. Revisions were made, new verbiage and corrections were made.
- No discussion on the new Fire Truck.
- The rate was raised from 319k to 425k to pay off the tender.
- The Board was satisfied with all corrections made.
- Oct 22nd will be the annual meeting where they hope to approve and sign the final memorandum.

Approve updated Menomonie Rural Fire/EMS Memorandum of Understanding Agreement

- Kent made a motion to approve the updated Menomonie Rural Fire/EMS of Understanding Agreement.
- Brian 2nd Carried. Scott abstained.

Vouchers Review and Approve

- Vouchers were reviewed. Brian made a motion to approve vouchers #22147-22172, Scott 2nd Carried.

Resolution 2024-3 Line of Credit from Peoples State Bank

- Levi Wagner from Peoples State Bank presented the Board with an application for a line of credit as requested. Our Shared Revenue doesn't come until the end of November. He has requested \$250K for a year with a 5% interest rate with an end date of Oct 1st, 2025. Withdrawals can be made online and pay bills as needed. This is fixed, typically they are variable, but he was able to get this at 5% interest for us.

- Scott asked if there were any additional fees hidden in there, there are not. Levi will send us an automation transfer authorization. Interest will be paid on the first of month directly from checking.
- Brian made a motion to approve resolution 2024-3. Scott 2nd Carried.

Resolution 2024-4 Loan for Rudiger Road Bridge Project from the Board of Commissioners of Public Lands

- Kent asked if the supervisors had a chance to read through the loan application that they had copies in front of them.
- There isn't a current amortization table on it, the funds can be disbursed over time and used as needed.
- It is a 5% Interest rate
- If passed, the application gets signed, the Board of Commissioners meets the first part of November where they will determine if it gets approved.
- The expense can be added to the levy over the next three years.
- The first payment would not be made until March of 2026.
- Interest paid on this loan has a percentage paid back to the community public schools.
- Brian made a motion to approve the Resolution 2024-04 for the Rudiger Rd project loan. Scott 2nd Carried.

Resolution 2024-05 Loan for the 330th Road Construction Project from the Board of Commissioners of Public Lands

- This is a loan for up to 900k for 330th Road construction.
- This is a 5.25% interest with an annual installment of 10 years.
- Brian asked if this would be shared, Kent said yes, this is an LRIP grant which has been applied for. We should get roughly 340. Leaving the town with under 600k, we can always prepay as needed.
- Kent does think we will space the expense out for the 10 years, interest rates will need to be evaluated.
- The grant was accepted by the State and is locked in.
- No early termination fees.
- Interest would be \$16,912.40 on the loan.
- Brian appreciated Kent for doing all of the leg work, Kent thanked Bob and Cheryl from Town of Red Cedar for their help.
- Scott made a motion to approve Resolution 2024-05, Brian 2nd Carried.

Budget Preparation for 2025

- Nancy, Kent and Charisse had met last week and worked through the Budget preparation for 2025. We must estimate the tax levy, and
- The Plan Commission will need to do the 10-year comprehensive plan, where Kent is hoping to get assistance from Cedar Corp. The old plan was developed by university students. Kent would like an engineer to assist.
- We will be going through an Assessment with Kevin Irwin.
- Ambulance and Fire have gone up.
- We will be ordering a patch trailer and have budgeted that in.
- We will have a budget hearing in December.
- This is preliminary for planning purposes.

Set the date for the Next Meeting

- Nov 12th, 2024, at 6pm will be our next meeting.

Adjourn

- Brian made a motion to adjourn at 7:17 pm, Scott 2nd Carried,

Charisse Sutliff, Clerk Town of Menomonie