

Town of Menomonie
Monthly Meeting
Tuesday, August 14th, 2024, 6:00pm

All Present: Kent Jackson, Brian Johnson, Scott Barnhart, Charisse Sutliff and Nancy Ponto.

Kent called the Regular Board Meeting to order at 6:00 pm

Minutes

- Minutes from the regular board meeting on July 9th, 2024, were reviewed. Brian made a motion to approve the minutes. Scott 2nd Carried.

Contract Approval for 330th St Project, Kevin Oium Cedar Corp

- Kevin Oium with Cedar Corporation presented the Board with a contract for the 330th Street project starting with tree removals by Albrighton Excavating, Inc. He showed that they were bonded and insured.
- Brian made a motion to approve the 330th Street project. Scott 2nd Carried.
- Kent and Charisse signed the contract, tree removal is to start mid-October.

Public

- None

Yang CSM

- Eric Knauf with American Land Surveying presented the Yang CSM. Representing Youa Bee and Tina Yang at N5541 370th Street. The Yang family is looking at creating 3 lots with the purpose of the family members to be able to build homes.
- Scott made a motion to approve the Yang CSM, Brian 2nd Carried.

Hady CSM Special Exception

- American Land Surveying created the Certified Survey Map for William Hady at N4335 410th Street. The Board reviewed the Hady CSM where they are looking at straightening out their fence line to match the property line of Arden McMartin's property E4081 440th Avenue. The lot is below the minimum acreage requirement, but the property line pushes the needle to conformity.
- Brian made a motion to approve the Hady CSM, Scott 2nd Carried.

Employee Report

- Jeff stated that they have been working on grader patching between rain and have gotten most of it done.
- They have been mowing ditches, keeping the grass down. They cleaned up the 490th intersection.
- Dunn Electric left a guide cable in the ditch causing damage to the mower. Brian will send a picture of the pole, and they will reimburse for the repairs of about 3-4 hours of work.
- A new sign was made and installed for 420th Ave. The new one should be more difficult to steal, as 4/20 has become a desired sign and is being stolen frequently.
- Jeff reported the brush pile had been burned and branches hanging over 430th were removed. He is waiting on Shackleton to remove some trees under power lines.
- Johnson Road patching is completed.
- Gary Buckley has some wash out that Jeff will be taking a look at.

Town Hall Holding Tank Contract Award

- The board reviewed three bids for the replacement of the holding tank:
 - LP Legendary Plumbing came in at \$11,000
 - T.L. Sinz came in at \$8,692.00 but does not include any wiring
 - Rogers Plumbing came in at \$14,185.00
- Scott made a motion to approve T.L. Sinz, Brian 2nd Carried.

Resolution 2024-02 adopt Municipal Emergency Operations Plan 2024

- Kent presented the Emergency Operations manual. There are not any changes to the one distributed last year. Brian made a motion to approve the Municipal Emergency Operations Plan, Scott 2nd Carried. All members signed off on it.

Rural Fire District Discussion

- Kent and Brian had attended the last Rural Fire District meeting and were presented with 2 plans: One, to leave it the way it is or option Two, to collect 1/3 of the equalized value, 1/3 population and 1/3 fire calls. Kent feels the latter is not favorable to us as we have more population and fire calls. Equalized value is how all other taxes are based: example Schools, CVTC.
- Agreement is still in progress; language is still in writing, and they are creating a solid contract. The Town of Red Cedar and Town of Lucus are hammering down details of agreement and fire truck purchase has been tabled.
- The Rural Fire District is looking at a 20% increase over the next 5 years. Kent believes we may need a referendum.
- Scott would need more information to make an educated comment on it at this point.

Flyers for September Clean Sweep

- Clean Sweep is coming up on September 26th. Kent suggested that the Town sends out flyers in replacement of the summer newsletter.
- Kent made a motion to send out flyers, Brian 2nd Carried.

Road Construction Update

- Dunn County completed the crack sealing, we haven't been billed yet.

Propane Prebuy Contract-Synergy

- The Board reviewed propane usage last year, and last year's contract. We had purchased 2,500 gallons.
- Kent proposed we purchase 2,500 gallons again this year at the price of \$1.47/gallon.
- Scott made a motion to approve the prebuy, Brian 2nd Carried.

Drop Off Site

- Brian Burkle had reported to Kent that he resolved the Kitty Litter dumping concerns. They have asked Mike Davis to cover a few days off requests.
- Brian is doing some research on a shed for purchase.

Plan Commission Report

- No new requests have come in currently.

Clerk Reports

- Charisse reported that the August Partisan Primary Election went smoothly. The Town had over seven hundred registered voters show up for a successful day. She has a good group of Poll Workers that have completed all Badger Book Training. Preparations are underway for the November Election Prep, Absentee Ballots will be sent out September 19th.

2025 Clean Sweep Grant Acceptance

- The City of Menomonie in partnership with our Township and the Town of Red Cedar have received a grant for the clean sweep efforts. The grant is in the amount of \$15,693.71.
- Brian made a motion to approve the acceptance of the grant, Scott 2nd Carried.

Board Reports

- Kent shared a letter from Dunn Co Environmental Services that was sent to Tim Brown at N4892 449th Street. The two mobile homes on the property are vacant and can no longer be used as habitable structures/dwelling units. They are required to remove the mobile homes from the property or convert them to conforming use (such as storage). They must discontinue using the camper as a permanent residence and ensure the number of chickens does not exceed four hens and meets all other conditions of the ordinance.
- The Annual Banquet will be at the Tainter Church on Wednesday, October 23rd.
- The City is allowing ATV/UTV on all roads 8am-10pm. They require turn signals and operators to have a drivers license.
- The City will be doing work on Bongey Drive. Pulverizing and resurfacing Pine Ave, Wilson St to Wakanda.
- There will be a meeting on October 29th at the City Hall at 4pm. They are looking at putting together a committee to evaluate planning and update wells and sanitary districts.

Vouchers Review and Approve

- Vouchers were reviewed. Brian made a motion to approve vouchers #22046-22083, Scott 2nd Carried.

Miscellaneous

- None

Adjourn

- Next meeting was set for **September 16th** at 6:00 pm.
- Scott made a motion to adjourn at 7:50 pm, Brian 2nd Carried.

Charisse Sutliff, Clerk Town of Menomonie