

Town of Menomonie

Monthly Meeting

Tuesday, March 19th, 2024, 6:00pm

All Present: Kent Jackson, Brain Johnson, Scott Barnhart, Charisse Sutliff and Nancy Ponto.

Kent called the Regular Board Meeting to order at 6:00 pm

Minutes

- Minutes from the regular board meeting on Feb 13th, 2024 were reviewed Scott made a motion to approve the minutes. Brian 2nd Carried.

Public

- None

ATV/RTV Routes in Town

- Kent opened for discussion; the County has opened all Cty roads to ATV routes. He wanted input from the public and the board on what they thought about our current ordinance.
- Eric Scholtz stood and asked if there have been any complaints or problems with the current ordinance. Kent answered, no.
- Keith Kadinger introduced himself, he works at Air Tech Sports. He stated he sees a lot of people that come in that don't have trailers. They sell side by sides and the sound of the vehicle is minimal. Keith asked what the concerns would be?
- Kent said there could be concerns in the residential areas.
- Tim Maves said that he currently lives in Cedar Falls and must travel through North Menomonie to get to his land on F & J. He believes it would be safer not to have to travel through town.
- Dustin Jackson stated that we should just mark the roads that we don't want ATV routes on (in the neighborhoods) He believes most people will be happy to have home to trail access.
- Brian Johnson agrees with Tim in regards of making a route to the south end but doesn't want to open the south end of Rudiger Road. There is heavy traffic coming in from Hwy 29. Kent agreed.
- Scott Barnhart said that he helps on the committee leadership of Dunn Co., and they speak on this topic every quarter. Reports have been that it's going great and there have not been any incidents due to open trails/roads.
- Kent said they would like to get more input from the public on this topic, they discussed putting it on the agenda of the Annual Meeting in April. Kent appreciated the Clubs and said their input is important.

Accessory Dwelling Units Discussion (ADUs)

- Kent shared a drafted copy of an ordinance that the County is putting together. The draft would allow R1, R2 and GA zoning to allow ADUs of 1200 square feet or no more than 50% of the main home.
- He shared that he doesn't feel it's such a big deal for R2 because they can already have duplexes and GA allows multi family dwellings, but R1 he is opposed to.
- Brian stated he agrees R1 should not, and he is opposed to any ADU exception. Scott stated he is opposed to R1 but thinks R2 and GA would be ok.
- They all agree that there should be restraints, it should state that the property must be owner occupied.
- Kent will be putting a letter of recommendation to the County addressing the Board's concerns.

Employee/Chairman Report

- Matt Finder addressed the Board, letting them know that they have been busy cutting brushes, fixing signs, repairing lawns, patching roads, and getting the trucks ready for the snow coming.
- The Single Axle is fully equipped, box boards have been put on. Air Communications is coming out next week to install the new radios.

Driveway Permit Idella Ridge

- A permit request was made for Idella Ridge Lot #1 and Lot#13. Both will need culverts, Bob has them and is ready to go.
- Scott made a motion to approve the driveway permits, Brian 2nd Carried.

Junk Complaint

- Brian has been in contact with Frank Herrmeyer at N6446 390th St. Frank has said that he is working on getting someone hired that will be assisting him in the cleanup. Brian said that he will postpone citing him until the end of May giving him time to make progress otherwise, he will be subject to the fine of \$10 per day.
- Frank may choose to pay the Town to remove the rubbish if he is unable to solicit help.

Shed for Drop Off Site

- Kent had quotes on some sheds that could be an option for storage at the Site. Brian mentioned that they may be able to get a used shed.
- The discussion was tabled.

Plan Commission Report

- Kent announced that there would be a Plan Commission meeting next week for a Special Exception for Jerry Hintzman. The meeting will be held on Thursday March 28th.

Clerk 3-Year Appointment Contract Renewal

- Kent shared a copy of the employment contract for Clerk, Charisse Sutliff. He noted that he had deleted any office hour requirements. He also noted that the contract had a cost of living increase effective each new year. The clerk's pay had not been adjusted in the last three years. He recommended a 12% increase bringing the annual salary from 16k to 18k effective April 1st.
- Scott made a motion to approve the contract and pay increase. Brian 2nd Carried.

Set Date for Spring Road Check

- Scott will be assigned a portion of the map and conduct his check on March 6th. Kent, Brian, Jeff, and Matt will conduct the rest of the Township together on March 8th.

Annual Meeting Agenda

- The Annual Meeting will be held on April 16th at 7pm.
- Kent will add ATV/UTV discussion to the meeting to get public input.
- The financial report will be prepared.

Clerk Reports

- Preparations for the April 2nd Election are underway. All the poll workers have been trained and scheduled.
- There have been over 170 absentee ballots issued. In Person Absentee Voting will take place by appointment.
- The PreLat and Public test are scheduled for March 25th.
- Election Notice and Hours has been published.

Board Reports

- Nancy reminded Brian there would be a Fire Meeting on March 28th. One representative from each town of the Rural Fire Dept is to attend. James Smart will be attending to address the committee.
- Kent received a Meadowlark Contract for mowing in the Cemetery. The first 10 mowings need to be paid upfront for a total of \$1850 and then billing will be sent after that. Brian made a motion to approve the mowing contract for Meadowlark Landscaping, Scott 2nd Carried.
- Kent received an email from Dustin at the County, there will be a Zoom meeting on March 26th at 1pm regarding the intersections on BB. One by John Deere and Hwy 25 and one by Air Tech and Hwy 25. DOT recommends adding a turning lane. Some suggest round-a-bouts. Options will be discussed on the call and the input from the Township will be considered.
- There will be an Electronics Clean Sweep for the City of Menomonie, The Town of Menomonie, and the Town of Red Cedar. This will be April 25th from 1 pm to 4 pm. Kent will be working at the event and needs one more helper, or they will have to use paid help from our collection site.
- A fire inspection was conducted on March 13th, we had no violations.
- Jeff and Kent attended a Contech culvert product presentation. They are pushing an aluminum coated culvert vs. a plastic product. Plastic warps.
- Kent has been in discussions with Randy from 24/7 Telcom regarding our website and making it more user friendly. Also interested in updating our email addresses to “.gov”. They are also discussing creating a link to request an email which was a request at last year’s Annual Meeting.
- There was meeting on 330th St where 3 residents were present. They discussed plans for the road and NSP delaying final construction to 2025.
- The Auction for the Single Axle is not bringing in a competitive bid. We will get the truck evaluated to note DOT road worthy and go from there.

Vouchers Review and Approve

- Vouchers were reviewed. Kent made a motion to approve vouchers #21793-21847, Brian 2nd Carried.

Adjourn

- Next meeting was set for **April 9th** at 6:00 pm.
- Kent made a motion to adjourn at 8:24 pm, Brian 2nd Carried.

Charisse Sutliff, Clerk Town of Menomonie